

Chattahoochee Valley Bernese Mountain Dog Club

Membership Application

Please fill out this application completely and sign both it and the Code of Conduct attached. Also, please fill out the sponsor information that follows the Code of Conduct. Forward to: Lisa Ellis, 351 Grant Park Place SE, Atlanta, GA 30315 lisa.ellis@gmail.com. Please include your check made payable to CVBMDC. Dues: Regular membership single \$30.00 1 vote; Family regular membership \$35.00 2 votes; Associate membership \$25.00 non voting and non office holding. Associate and Regular memberships require the sponsorship of two CVBMDC members in good standing. Dues are payable annually by Jan 1.

Please print:

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Occupation _____

Sponsor _____ Sponsor _____

Please list all Bernese Mountain Dogs currently owned:

Name _____ DOB _____ Sex _____

AKC No. _____ Breeder _____

Sire _____ Dam _____

Name _____ DOB _____ Sex _____

AKC NO. _____ Breeder _____

Sire _____ Dam _____

Use back side if necessary for other dogs.

I am interested in : Conformation__ Obedience__ Carting__ Tracking__ Agility__
Breeding__ Other__

What jobs are you willing to do to promote the activities of the club?

With the view to the betterment of the Bernese Mountain Dog breed, I agree to abide by the rules and regulations of the American Kennel Club and the Constitution and By Laws of the Chattahoochee Valley Bernese Mountain Dog Club (CVBMDC).

Signed _____ Date _____

Signed _____ Date _____

CODE OF CONDUCT

As adopted by the BMDCA in Dec, 2003 and adopted by the CVBMDC in Jan, 2004.

The membership of the BMDCA and CVBMDC are dedicated to:

promoting the standard of the breed
advancing the objectives and integrity of the club
protecting the interests of the breed and individual dogs
promoting quality and integrity in breeding programs

This code is established to further the objectives of the club as set forth in Section 2 of the BMDCA Constitution and By-Laws. BMDCA, CVBMDC members recognize that as individuals, our practices of ownership, breeding, sportsmanship, and ethics directly effect the welfare of the breed. We realize that no code will ever cover every behavior necessary to protect the breed. Therefore we acknowledge our actions are the truest reflection of our personal integrity and ethics, our commitment to the enhancement of our breed community, and true concern for the welfare of the breed.

1. Promoting the Standard of the Breed

BMDCA/CVBMDC members agree to:

A) Use the breed standard created by the BMDCA and adopted by the AKC for the Bernese Mountain Dog to assess the suitability of dogs temperament and type for exhibition in AKC and club events and for breeding.

B) Participate in and /or support events which promote the breed standard and reflect the breed's history and heritage such as a specialty shows, performance events and BMDCA draft Tests.

2. Advancing the Objectives and Integrity of the Club

Members agree to:

A) Adhere to all AKC rules, regulations and requirements pertaining to the sport of dogs, the Constitution, By Laws, and regulations of the BMDCA/CVBMDC and

this Code Of Conduct.

B) Share knowledge truthfully, constructively and respectfully when conveying information about members and members' breeding programs, as well as about individual BMD's.

C) Display good sportsmanship and conduct themselves in a manner that gives credit to the BMDCA/CVBMDC, the AKC, and the breed.

D) Encourage and promote public awareness of responsible pet ownership.

E) Ensure that in all dog related activities, the dog's welfare takes precedence over considerations of breeders, trainers, owners, organizations, sponsors, and officials.

F) Participate in activities and programs sponsored by the BMDCA/CVBMDC to the best of their ability.

3. Protecting the Interests of the Breed and Individual Dogs

A) Keep only as many dogs for which they can provide a high standard of health care, shelter, nutrition, attention, affection, and overall care.

B) Provide appropriate training, exercise and supervision to ensure their dogs are well mannered, kept in safe conditions, and are not abused or neglected.

C) Not allow their dogs to roam at large unsupervised, nor to become a public nuisance or a public burden.

D) Ensure to the best of their ability that all dogs they place are not brokered, wholesaled or consigned through a pet shop, auction or other commercial establishment; and are not offered as prizes in contests, raffles or fundraising events.

E) Ensure to the best of their ability that no stud dog or brood bitch owned by them is bred to any dog or bitch whose owner is directly or indirectly involved with any dog broker, puppy mill, pet shop that retails dogs, auction, litter lot sales, or any other commercial enterprise whose business is involved these activities.

F) Ensure all animals released to the care of the others have received the health care appropriate for their age and needs.

G) Prior to placing any BMD, discuss with the prospective owner the health care and behavior management needs of the dog and provide recommendations for general care.

H) Guarantee the health of the dog subject to a veterinarian's examination, at a minimum, within 72 hours of placement.

I) Provide assistance to dogs of their breeding in need of rehoming whether through a shelter, auction, rescue organization or an individual. Stud owners should also assist with rehoming of dogs sired by their stud dogs.

Members are encouraged to:

J) Use a written contract detailing all guarantees, obligations, and expectations of sellers, buyers, receivers and providers of services.

K) Assure that any dog they place which is not suitable for breeding is placed with an AKC limited registration and a non-breeding contract. A spay/neuter requirement is additionally recommended.

4. Promoting Quality and Integrity in Breeding Programs

Members who wish to breed Bernese Mountain Dogs should do so with the full understanding of the responsibility they bear to the future of the breed and with paramount intention of improving and protecting the breed. Breeders should understand the breed standard, evaluate individual mature dogs traits, evaluate traits present in a breeding dog's immediate and extended family, and apply the principles of genetics. Additionally breeders should have a practical knowledge of mating, care of the bitch in whelp, raising a litter, and the time, effort and resources required to engage in this activity. Ideally the suitability of BMD's for breeding purposes should be assessed after twenty-four months of age. The BMDCA/CVBMDC recognizes that some breeders with extensive knowledge of the breed and of a dog's extended family may, in special

circumstances, elect to use a less mature animal for breeding. Minimum ages stated in

this code are not recommended for use routinely. The recommended age for first breeding a BMD is after twenty-four months. Experienced member breeders should

make themselves available as a resource to novice breeders when requested. Conversely

novice breeders should actively recruit assistance from experienced breeders when engaging

in this activity. All members should assist the breeders of their dogs by keeping them informed

of their dogs' development throughout life.

BMDCA/CVBMDC members who breed agree to:

A) Adhere to AKC rules applying to litter and individual registrations, ensuring that any litter

they produce is eligible for AKC registration.

B) Refrain from breeding females prior to eighteen months and males before twelve months of age.

C) Ensure a female bears puppies no more than two out of three seasons. A period of one year rest between litters is desirable.

D) Use for breeding only animals which exhibit good type, are in good health, and are physically and temperamentally sound. Shy and aggressive dogs will be eliminated from breeding.

E) Obtain an evaluation for hip and elbow dysplasia from the Orthopedic Foundation

for Animals OFA or other BMDCA recognized orthopedic registry prior to using a BMD for breeding. Regardless of any prior evaluations, all dogs over 24 months

of age who are to be used for breeding must be evaluated by the OFA or other BMDCA recognized registry for hip and elbow dysplasia after 24 months of age and prior to being bred.

F) Provide new owners the following documentation: this COC, and AKC registration application or registration papers for the individual dog, a health and veterinary care history, evidence of the individual's and /or sire and dam's health certifications or evaluations, a four generation pedigree, and recommendations for general care and training.

G) Remain available for advice, when sought , for the lifetime of offspring from their dogs.

H) Ensure to the best of their ability that puppies produced from any of their BMDs will be raised and sold in a manner in accordance with this COC.

I) Exhibit at dog shows and matches where feasible.

The BMDCA/CVBMDC recommends that members:

J) Assess whether prospective breeding candidates and their immediate relatives are affected with or carriers of hereditary disease for which there is diagnostic testing.

Such hereditary diseases include, but may not be limited to , hip and elbow dysplasia, eye disease, thyroid disease, heart disease, and von Willebrands disease.

K) Submit and update data to the Berner-Garde database.

L) Use dogs for breeding which are at least two years old , have sound temperament, structure, conformation, and type, and who have been evaluated and are known to be not affected with a crippling nor disabling defect nor affected with a known hereditary disease for which there is diagnostic testing.

M) Refrain from using dogs for breeding which, although unaffected with a specific physical or temperament defect, consistently produce afflicted offspring with different mates.

N) Transfer puppies to new homes in accordance with the laws of their state and meet, at least, the minimum federal standard for transporting puppies(8 weeks of age).

O) Obtain an AKC DNA profile on all dogs used for breeding.
As a member of the BMDCA/CVBMDC , I agree to abide by this Code Of Conduct.

Signature _____
Date _____

Signature _____
Date _____

Sponsors

Two (2) CVBMDC Active Members in good standing must endorse all applicants. They cannot be from the same household, and must have known the applicant for at least one year. If possible, one CVBMDC member should have visited the applicant's home. Please indicate the members who will be sponsoring your application for membership. They will be contacted by the secretary for information relating to you.

Sponsor
#1 _____ Sponsor #2 _____

CONSTITUTION

ARTICLE I. Name and Objectives

Section 1. The name of the Club shall be Chattahoochee Valley Bernese Mountain Dog Club, which is organized exclusively for charitable, educational, scientific, and prevention of cruelty to animals purposes under Section 501(c)(4) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Section 2. The objectives of the Club shall be:

(a) to encourage and promote quality in the breeding of purebred Bernese Mountain Dogs

and to do all possible to bring their natural qualities to perfection;

(b) to urge members and breeders to accept the standard of the breed as approved by the

American Kennel Club as the only standard of excellence by which the Bernese Mountain Dog shall be judged;

(c) to do all in its power to protect and advance the interests of the breed by encouraging

sportsmanlike competition at conformation and performance events;

(d) to conduct sanctioned matches, dog shows, obedience trials and any other event for

which the club is eligible under the Rules and Regulations of The American Kennel

Club;

(e) to recognize the natural qualities as manifested in temperament and conformation that

make the Bernese Mountain Dog successful as house pet, draft worker, rescue and

therapy dog; and

(f) to encourage members to increase their knowledge and awareness of the breed by

providing educational experiences.

Section 3. The Club shall not be conducted or operated for profit and no part of any profits or

remainder or residue from dues or donations to the Club shall inure to the benefit of any member or

individual.

Section 4. The members of the Club shall adopt and may from time to time revise such bylaws as

may be required to carry out these objectives.

BYLAWS

Article I

MEMBERSHIP

Section 1. Eligibility -Most meetings and events shall be held within the greater Atlanta area. There shall be three types of membership open to all persons 18 years of age and older who are in good standing with the American Kennel Club and who subscribe to the purposes of this Club. While membership is to be unrestricted as to residence, the Club's primary purpose is to be representative of the breeders and exhibitors in its immediate area.

A. Regular Membership is open to persons 18 years and older. Regular members enjoy all club privileges, including the right to vote and hold office.

B. Household Membership is open to persons over the age of 18 who reside at the same address.

Each household is entitled to a maximum of two votes.

C. Associate Membership is open to persons 18 years and older. Associate members enjoy all club privileges except that they may not vote or hold elected office.

D. Junior Membership is open to persons over 10 and under 18 years of age. Junior members may not vote or hold elected office. Junior members automatically convert to regular members upon reaching their 18th birthday.

Section 2: Dues -Membership dues shall be not more than:

Membership dues shall be established yearly by the Board of Directors and approved by a majority vote of Regular Members in good standing at any regular or special meeting with a quorum present.

Dues for Associate Members and Junior Members shall be established at less than the dues for

Regular Members. Additional members in the same household shall have a reduction in dues as established by the Board. Initial yearly dues shall be payable with the application. For applications

with dues received after October 31, dues shall be considered paid for the following year. During the month of November a dues notice shall be mailed to each member either as part of the newsletter, by

separate mail or by e-mail with verified receipt. Subsequent dues shall be payable on or before the first day of January of each year. No member may vote whose dues are not paid for the current year.

Board members whose dues are not paid by January 31st will be replaced on the Board by vote of the remaining Board of Directors, as described in Article III Section 3.

Section 3. Election to Membership - Each applicant for membership shall apply on a form as approved by the Board of Directors and which shall provide that the applicant agrees to abide by the constitution and bylaws of the Chattahoochee Valley Bernese Mountain Dog Club, rules of the American Kennel Club, and Code of Ethics of the Bernese Mountain Dog Club of America.

A.Regular, Household and Junior Membership applications - The application shall state the name, address, and occupation of the applicant and it shall carry the endorsement of two members in good standing. Accompanying the application, the applicant shall submit dues payment for the current year. All applications shall be filed with the secretary and each application is to be published in the next club newsletter for membership review. Applicants which receive no objections shall be deemed approved by the membership and after review by the board, the names shall be published in the next newsletter as new club members. Any member objecting to an applicant shall notify the secretary via regular mail or electronic mail of that objection. The board shall then review the objection and the application. The application and the objection shall be read at the next regular meeting of the club. The membership shall vote by secret ballot and a 2/3 majority will be required for approval.

B. Associate Membership applications – The application shall state the name, address, and occupation of the applicant. Accompanying the application, the applicant shall submit dues payment for the current year. Sponsorship by two members in good standing shall be required for Associate Membership.

C. Rejected applicants - Applicants for membership who have been rejected by the club may not reapply within six months after such rejection.

Section 4. Termination of Membership -Memberships may be terminated by:

(a) resignation. Any member in good standing may resign from the Club upon written

notice to the Secretary; but no member may resign when in debt to the Club. Dues

obligations are considered a debt to the Club, and they become incurred on the first day

of each fiscal year.

(b) lapsing. A membership will be considered as lapsed if such member's dues remain

unpaid 30 days after the first day of the fiscal year; however, the Board may grant up to

an additional 90 days of grace to such delinquent members in meritorious cases. No

person whose dues are unpaid will be entitled to vote at any Club meeting.

(c) expulsion. A membership may be terminated by expulsion as provided in Article VI of

these Bylaws.

Article II

MEETINGS

Section 1. Club Meetings - Meetings of the Club shall be held at least six times during the year in

the greater Atlanta area at places, dates, and times designated by the Board of Directors. Notice of

these meetings shall be mailed by the Secretary at least 10 days prior to the meeting, or may be

included in the Newsletter, provided the Newsletter is mailed at least fifteen (15) days prior to the

meeting. The quorum for these meetings shall be 20% of the regular and household members in

good standing.

Section 3. Special Club Meetings - Special Club Meetings may be called by the President, or by a

majority vote of the members of the board who are present and voting at any regular or special

meeting of the board; and shall be called by the Secretary upon receipt of a petition signed by five

members of the Club who are in good standing. Such Special Meetings shall be held in the greater Atlanta area at such place, date, and time as may be designated by the person or persons authorized herein to call such meetings. Written notice of such a meeting shall be mailed by the Secretary at least fifteen (15) days prior to the date of the meeting, and said notice shall state the purpose of the meeting, and no other Club business may be transacted. The quorum for such a meeting shall be 20% of the regular and household members in good standing.

Section 4. Board Meetings - Meetings of the Board of Directors shall be held before the Annual Meeting and each Regular Meeting, in the greater Atlanta area at such date, time and place as may be designated by the Board. Written notice of such a meeting shall be mailed by the Secretary at least 10 days prior to the date of the Meeting. The quorum for such a meeting shall be a majority of the Board.

Section 5. Special Board Meetings - Special meetings of the Board may be called by the President; and shall be called by the Secretary upon receipt of a written request signed by at least three (3) members of the Board. Such special meetings shall be held in the greater Atlanta area at such place, date, and time as may be designated by the person authorized herein to call such a meeting. Written notice of such a meeting shall be mailed by the Secretary at least 15 days prior to the meeting, or telephone notice shall be filed at least 10 days prior to the meeting. Any such notice shall state the purpose of the meeting, and no other business shall be transacted. A Quorum for such a meeting shall be a majority of the Board.

Article III

DIRECTORS AND OFFICERS

Section 1. Board of Directors - The Board shall be comprised of the President, Vice President,

Secretary, Treasurer and three other persons all of whom shall be members in good standing. The President, Vice-President, Secretary, and Treasurer shall all be elected for one-year terms. The First Director and Second Director shall be elected for rotating two-year terms. The Third Director shall be elected for a one-year term. They shall be elected at the Club's Annual Meeting as provided in Article IV, and shall serve until their successors are elected. General management of the Club's affairs shall be entrusted to the Board of Directors.

Section 2. Officers - The Club's officers, consisting of the President, Vice President, Secretary, and Treasurer shall serve in their respective capacities both with regard to the Club and its meetings and the Board and its meetings.

(a) The President shall preside at all meetings of the Club and of the Board, and shall have the duties and powers normally applicable to the office of the President in addition to those particularly specified in these Bylaws.

(b) The Vice President shall have the duties and exercise the powers of the President in case of the President's absence, death, or incapacity.

(c) The Secretary shall keep a record of all meetings of the Club and of the Board, and of all votes taken by mail, and of all matters of which a record shall be ordered by the Club. The Secretary shall have charge of the correspondence, notify members of meetings, notify new members of their election to membership, notify Officers and Directors of their elections to office, keep a roll of the members of the Club with their addresses, and carry out other such duties as are described in these Bylaws.

(d) The Treasurer shall collect and receive all monies due or belonging to the Club, and shall deposit the same in a bank approved by the Board, in the name of the Club. The books shall at all times be open to the inspection of the Board and the Treasurer shall report to them at every meeting the condition of the Club's finances and every item of

receipt or payment not before reported; and at the Annual Meeting shall render an account of all monies received and expended during the previous fiscal year. The Treasurer shall be bonded in such amount as the Board of Directors shall determine.

Section 3. Vacancies - Any vacancies occurring on the Board or among the offices during the year shall be filled until the next annual election by a majority vote of all the then members of the Board at its first regular meeting following the creation of such vacancy, or at a Special Board Meeting called for that Purpose; except that in the event of a vacancy in the office of President, the Vice President shall automatically succeed to the presidency. The resulting vacancy in the office of Vice President shall be filled by the Board as described above.

Article IV

THE CLUB YEAR, VOTING, NOMINATIONS, ELECTIONS

Section 1. Club Year - The Club's fiscal year shall begin on the first day of January and end on the 31st day of December. The Club's official year shall begin immediately at the conclusion of the Annual Meeting and shall continue through the next Annual Meeting.

Section 2. Annual Meeting - The Annual Meeting of the Club shall be held in the month of October, at which officers and directors for the ensuing year shall be elected by secret ballot from among those nominated in accordance with Section 4 of this Article. They shall take office immediately upon the conclusion of the election and each retiring officer shall turn over to the successor in office all properties and records relating to that office within 30 days after the election.

Section 3. Elections – The nominated candidate receiving the greatest number of votes for each office shall be declared elected. The nominated candidates for other positions on the board who receive the greatest number of votes for such positions shall be declared elected.

Section 3. Nominations - No person may be a candidate in a Club election who has not been

nominated in accordance with these Bylaws. A Nominating Committee shall be chosen by the Board of Directors in the month of June. The Committee shall consist of three members and two alternates, all of whom are in good standing, no more than one of whom may be a member of the current Board. The Board shall name a Chair for the Committee and it shall be such person's duty to call a committee meeting to be held on or before July 20.

(a) The Committee shall nominate one candidate for each office and positions on the board and, after securing the consent of each person so nominated, shall immediately report their nominations to the Secretary in writing.

(b) Upon receipt of the Nominating Committee's report, the Secretary shall, at least two weeks before the August Meeting, notify each member in writing of the candidates so nominated.

(c) Additional nominations may be made at the August meeting by any member in attendance, provided that the person so nominated does not decline when their name is proposed, and provided further that if the proposed candidate is not in attendance at this meeting, the proposer shall present to the Secretary a written statement from the proposed candidate signifying willingness to be a candidate. No person may be a candidate for more than one position.

(d) Nominations cannot be made at the annual meeting or in any manner other than as provided in this Section.

Article V

COMMITTEES AND DELEGATES

Section 1. Committees -The Board may each year appoint standing committees to advance the work of the Club in such matters as specialty shows, draft trials, obedience trials, matches, trophies, annual prizes, membership and other fields which may well be served by committees. Such committees shall be subjected to the final authority of the Board. Special committees may also be

appointed by the Board to aid it on particular projects.

Section 2. Termination -Any committee appointment may be terminated by a majority vote of the full membership of the Board upon written notice to the appointee, and the Board may appoint successors to those persons whose services have been terminated.

Section 3. Delegates – The Board shall each year appoint a delegate to the Regional Club Council of the Bernese Mountain Dog Club of America. The delegate shall be elected by a majority of the Board at its first meeting following the Annual Meeting and shall hold office for a term of one year.

Article VI

DISCIPLINE

Section 1 -American Kennel Club Suspension. Any member who is suspended from the privileges of the American Kennel Club automatically shall be suspended from the privileges of this Club for a like period.

Section 2. Charges - Any member may prefer charges against another member for alleged misconduct prejudicial to the best interests of the Club or the breed. Written charges with specifications must be filed in duplicate with the Secretary together with a deposit of \$50.00 which shall be forfeited if such charges are not sustained by the Board following a hearing. The Secretary shall promptly send a copy of the charges to each member of the Board or present them at a Board Meeting, and the Board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the Club. If the Board considers that the charges do not allege conduct which would be prejudicial to the best interests of the Club, it may refuse to entertain jurisdiction. If the Board entertains jurisdiction of the charges, it shall fix a date of a hearing by the Board not less than three weeks nor more than six weeks thereafter. The Secretary

shall promptly send one copy of the charges to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in his/her own defense and bring witnesses if he/she wishes.

Section 3. Board Hearing - The Board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained, after hearing all the evidence and testimony presented by complainant and defendant, the Board may by a majority vote of those present reprimand or suspend the defendant from all privileges of the Club for not more than six months from the date of the hearing. And, if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such case, the suspension shall not restrict the defendant's right to appear before his/her fellow members at the ensuing Club meeting which considers the Board's recommendation. Immediately after the Board has reached a decision, its findings shall be put in written form and filed with the Secretary. The Secretary, in turn, shall notify each of the parties of the decision and penalty, if any.

Section 4. Expulsion - Expulsion of a member from the Club may be accomplished only at a meeting of the Club following a Board hearing and upon the Board's recommendation as provided in Section 3 of this Article. Such proceeding may occur at a regular or special meeting of the Club to be held within 60 days but not earlier than 30 days after the date of the Board's recommendation of expulsion. The defendant shall have the privilege of appearing in his/her own behalf though no evidence shall be taken at this meeting. The President shall read the charges and the findings and recommendations and shall invite the defendant, if present, to speak in his/her own behalf if he/she wishes. The meeting shall then vote by secret written ballot on the proposed expulsion. A 2/3 vote of those present and voting at the Annual Meeting shall be necessary for expulsion. If expulsion is not

so voted, the Board's suspension shall stand.

Article VII

AMENDMENTS

Section 1. Proposal – Amendments to the Constitution and Bylaws may be proposed by the Board of Directors or by written petition addressed to the Secretary signed by 20% of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the Board of Directors and must be submitted to the members with recommendations of the Board by the Secretary for a vote within three months of the date when the petition was received by the Secretary.

Section 2. Voting -The constitution and bylaws may be amended by a 2/3 secret vote of the members present and voting at any regular or special meeting called for the purpose, provided the proposed amendments have been included in the notice of the meeting and mailed to each member at least two weeks prior to the date of the meeting.

Article VIII

DISSOLUTION

Section 1. Dissolution -The Club may be dissolved at any time by the written consent of not less than 2/3 of the members in good standing. In the event of the dissolution of the Club other than for purposes of reorganization, whether voluntary or involuntary or by operation of law, none of the property of the Club nor any proceeds thereof nor any assets of the Club shall be distributed to any members of the Club, but after payment of the debts of the Club its property and assets shall be given to a charitable organization for the benefit of dogs selected by the Board of Directors.

Article IX - ORDER OF BUSINESS

Section 1. Club Meeting - At meetings of the Club, the order of business, so far as the character

and nature of the meeting may permit, shall be as follows:

- 1) Roll Call
- 2) Minutes of last meeting
- 3) Report of President
- 4) Report of Secretary
- 5) Report of Treasurer
- 6) Reports of Committees
- 7) Election of Officers and Board (at Annual Meeting)
- 8) Election of new members
- 9) Unfinished business
- 10) New business
- 11) Adjournment

Section 2. Board Meetings -At meetings of the Board, the order of business, unless otherwise directed by majority vote of the Board members present, shall be as follows:

- 1) Reading of minutes of last meeting
- 2) Report of Secretary
- 3) Report of Treasurer
- 4) Reports of Committees
- 5) Unfinished business
- 6) New business
- 7) Adjournment

Article X

Parliamentary Authority

Section 1. The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall govern the club in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any other special rules of order the club may adopt.